



Islamic Research and Training Institute of
Islamic Development Bank



Association of National Development Finance
Institutions in Member Countries of The
Islamic Development Bank

**IRTI-ADFIMI Joint Seminar on "Risk Management in Islamic Banking" to be held at
El Mouradi Africa Hotel Tunis, Tunisia on 14-15 November 2017
Closing date for the application to the seminar: 30 October 2017**

It is highly recommended to fill this form in electronically through this website:

<https://goo.gl/forms/EWOM3vXZvSTOuaRw2>

This form should be filled in and signed by the candidate in typewritten form or printed in block letters.

1) Title (Mr./Ms./etc.):		Nationality:	
Name:		Surname:	
2) Mailing Address			
Tel:		Fax:	
E-mail:		Web site:	
3) Contact person in case of emergency		Tel: Email:	
4) Institution / Company Section / Position:			
5) Flight details			
Date of Arrival in Tunis :		Date of Departure from Tunis :	
Flight number / Arrival time:		Flight Number / Departure time:	
6) Hotel reservation details		Name of Hotel:	
Check-in date:		Check-out date:	
<input type="checkbox"/> Single room		<input type="checkbox"/> Double room	
7) Airport - Hotel Transfer (two way) (ADFIMI Members only)			
<input type="checkbox"/> Yes I request airport pick up		<input type="checkbox"/> No I do not request airport pick up	

I certify that my statements in reply to the foregoing questions are true and complete to the best of my knowledge.

- i) Members: Seminar is free for ADFIMI Members
- ii) Non Members: Shall pay USD 200 for registration.

REGISTRATION POLICY

a) Payment Policy:

- Payment should be affected in full at the time of registration. **The fee includes Seminar materials, coffee breaks and lunches (14-15 November 2017)**. Other expenses including travel, accommodation, meals (other than lunches on 14-15 November 2017) etc. shall be to the account of the participant.
- Registration will not be confirmed until registration form is signed and payment is received in full otherwise the registration may be subject to cancellation (Participants can also pay the fee in cash during registration against a receipt)
- In case of cancellation after **30 October 2017**, there will be no refund of paid fees. For cancellation on or before **30 October 2017**, the refund fee will be to applicant's account and the refund will be materialised as soon as practicable after **15 November 2017**.

b) Cancellation, Postponement and Replacement Policy:

- ADFIMI is not responsible for any loss or damage as a result of a replacement, change, cancellation or postponement of an event. ADFIMI shall not assume any liability in case this Seminar is cancelled, rescheduled or postponed due

to unforeseen events, Act of Allah, or any other event that prevent performance of this Seminar. For the purposes of this clause, a fortuitous event shall include, but not limited to; war, riot, labour strike, fire, bad weather or the like.

- Kindly note that speakers and topics were confirmed at the time of announcement, however, circumstances beyond the control of the organizers may necessitate replacement, change or cancellation of the speakers and/or topics. In such cases, ADFIMI reserves the right to change or modify the announced speakers and/or topics when necessary. Any replacement or alteration will be announced on ADFIMI's web page immediately.

CERTIFICATE: Participant failing to attend whole or part of the Seminar without a valid reason and permission will not be issued a certificate of attendance.

I want to attend the IRTI-ADFIMI Joint Seminar on "Risk Management in Islamic Banking" to be held at El Mouradi Africa Hotel Tunis, Tunisia on 14-15 November 2017.

Seminar Fee & Transfer Fee	Please Tick (✓) relevant box
I am a member, do not pay registration fee	
I am a member, I need airport reception for free (The flight schedule must be provided before 10 November)	
I am not a member, I pay USD 200*	
Attached please find the receipt for total payment of USD to ADFIMI's account.*	

* Participants can also pay the fee in cash during registration against a receipt

I have read ADFIMI's Registration Policy and accept its terms and conditions.

I certify that my statements in reply to the foregoing questions are true and complete to the best of my knowledge.

Candidates should be in good health. Participants are expected to take **life** and **medical insurance** coverage in their home countries to cover their travel and stay in **Tunis, Tunisia**. **ADFIMI does not accept any liability due to illness, accident or loss of life of participants.**

Place and Date

Name and Signature of Applicant

Hotel Contact Details		
Name of Hotel	El Mouradi Africa Hotel	
Room Prices	Single Standard Room	USD 71* per room per night
	Double Room	USD 83* per room per night
Contact Person	Ms. Basma Gharbi	
Contact Telephone	+216 71 347 477	
Contact Email	reservation@elmouradi.com ; info.africa@elmouradi.com	

*The prices include breakfast

<u>ADFIMI's Contact Details:</u> Address: Saka Mehmet Sk, No:13, Kat: 2, Sultanhamam, Eminönü, 34116, İstanbul, Turkey Web site: http://www.adfimi.org , adfimi@adfimi.org , info@adfimi.org Phone: + 90.212.526 51 26 – 27, Fax: + 90.212.526 51 28	<u>ADFIMI's US Dollar Account Details:</u> Account No: 53000734 IBAN :TR92 0001 2009 8480 0053 000 734 Bank : Türkiye Halk Bankası Sultanhamam Branch (Code: 848) Address : Eminönü, İstanbul, Turkey SWIFT : TRHBTR2A (Head Office)
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